Privacy Rules

The Health Insurance Portability and Accountability Act of 1996 (HIPAA – Public Law 104-191) and the HIPAA Privacy Final Rule\(^1\) and the American Recovery and Reinvestment Act (ARRA) of 2009 provides protection for personal health information. Magellan Medicaid Administration developed and maintains HIPAA Privacy Policies and Procedures to ensure operations are in compliance with the legislative mandates.

Protected health information (PHI) includes any health information and confidential information, whether verbal, written, or electronic, created, received, or maintained by Magellan Medicaid Administration. It is health care data plus identifying information that would allow the data to tie the medical information to a particular person. PHI relates to the past, present, and future physical or mental health of any individual or recipient; the provision of health care to an individual; or the past, present, or future payment for the provision of health care to an individual. Claims data, prior authorization information, and attachments such as medical records and consent forms are all PHI.

\(^1\) 45 CFR Parts 160 and 164, Standards for Privacy of Individually Identifiable Health Information; Final Rule
## Revision History

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1.0 Introduction

The Drug Coverage Lookup tool will give you the capability to search for drugs and determine if the drug is covered, requires a prior authorization (PA), and has quantity limits or any other restrictions.
2.0 Logging In/Out

2.1 Log In

You will launch the Drug Coverage Lookup application by accessing the state-specific website; i.e., state.fhsc.com or state.magellanhealth.com. The Drug Coverage Lookup application will be available via hyperlink or will display on the Home window. Go to Section 3.0 – Drug Coverage Lookup to continue.

2.2 Log Out

To log out of the Drug Coverage Lookup application, click on the X in the top right-hand corner of the URL browser.
3.0 Drug Coverage Lookup

3.1 Drug Search

There are two ways to access the Drug Coverage Lookup application:

.plist
- Click on the Launch button next to Drug Coverage Lookup in the Services and Applications area.

OR

- Scroll down to the bottom of the Home window and you will see the Drug Coverage Lookup window. See Figure 3.1.1.
Figure 3.1.1 – Drug Coverage Lookup
If you used the Drug Coverage Lookup window on the Home tab of the Portal

1. Choose a **Search by** method from the drop-down menu. Choices are *Drug Name* or *NDC-11*. Refer to Figure 3.1.1.

2. Enter the **Drug Name** or **NDC-11** in the **Value** field.

3. Click the **Search** button. The **Drug Coverage Lookup** window displays. See Figure 3.1.4.

If you launched Drug Coverage Lookup from the Services and Applications area

1. The **Drug Coverage Lookup** window displays. See Figure 3.1.2.

   ![Figure 3.1.2 – Drug Coverage Lookup](image)

2. Click the **Search by** drop-down menu. Choices are *Drug Name* or *NDC-11*. See Figure 3.1.3.
3. If *Drug Name* is selected, enter the **Drug Name** and click **Search**. The window refreshes and displays the matching results. See Figure 3.1.4.
Figure 3.1.4 – Drug Name Results

Click the Yes hyperlink in the PA Required column to view covered Alternative Drugs. See Figure 3.1.5.

Figure 3.1.5 – Alternative Drugs

Click on the Co-pays and Claim Limitations hyperlink to view additional drug coverage information such as quantity limits. See Figure 3.1.6.
Click the **Clear** hyperlink to clear the search criteria. Refer to Figure 3.1.4.

Click the **Hide Search** hyperlink to hide the search criteria area. See Figure 3.1.7.
Figure 3.1.7 – Hide Search

Click the Search hyperlink to return the search criteria area. Refer to Figure 3.1.7.

The Terms of Use icon will display a message window. See Figure 3.1.8.

Figure 3.1.8 – Terms of Use Message

The Print icon will allow you to print the current window.

The X icon will close the window.

The Close window hyperlink will close the window.